



The Poona Jesuit Schools' Society, Pune. Reg. No.- F/168

ST. XAVIER'S PRE-PRIMARY SCHOOL

15, 'E' Ward, Nagala Park, Kolhapur - 416003

UDISE: 27341300902

Registration No. K-45, (F) 5, Kolhapur. Dt. 14|05|1959

Outward/Ref. No.:

Date : / /

NEW ADMISSIONS TO JUNIOR K.G. FOR THE ACADEMIC YEAR 2023-2024 General Information and Agreement / Terms and Conditions

(I) GENERAL INSTRUCTIONS:

- (1) Application Form must be submitted online.
- (2) Link for the same will be made available on our website www.stxavierskop.org from **Wednesday, 15th February 2023 to Saturday, 4th March 2023**. No applications will be accepted later.
- (3) All the documents required for admission as mentioned at **No.V** below should be produced in original and in duplicate (Xerox) at the time of document verification or at any point of time during the admission process.

(II) DOCUMENT VERIFICATION:

Thursday 9th March 2023 to Saturday 11th March 2023 Time: 9:00 am to 1:00 pm

- (1) There shall be a meeting of both the parents **compulsory (mother and father)** along with the child to verify the documents.
- (2) You need to produce all the original documents along with Xerox copies at the time of document verification or at any point of time during the admission process.

(III) FEES:

(1)	Registration Fee: Rs. 700/- (Non-refundable)	<u>Rs. 700/- is to be paid at the time of submission of the registration form.</u> The Registration fee covers expenses towards stationery, man power, form processing, document verification and computerization.
1.	ANNUAL FEE : Rs.33,000/- (Thirty Three Thousand Only)	Annual fees for the Academic Year will be Rs. 33,000/- (Thirty Three Thousand Only). These fees have to be paid in full once the admission is confirmed. Fees once paid will be non-refundable even after the cancellation of admission due to any reason.

(IV) AN ADMISSION POLICY:

(1) Age of a child:

Only those children who are born/whose date of birth is between **01st October, 2018 and 31st December, 2019** will be eligible to apply for the admission. This means a child should have completed a minimum of 4 years as on **31st December, 2023**.

- (2)** All admissions made to Jr. KG are based on the policy set by the Management. We have been advised to restrict admissions to a certain number. This policy is no doubt in the interest of the school and we shall adhere to it.

(V) DOCUMENTS TO BE SUBMITTED:

- (1)** Copy of the online submitted application form.

- (2) Proof of Date of Birth of a child –**
Birth Certificate obtained from an appropriate authority

- (3) Proof of Residence :**
a) AADHAR Card
b) Voter ID Card

- (4) For children belonging to Christianity :**
A) Roman Catholic Community:
a. Parish Priest's Letter
b. Baptismal Certificate
B) **Christian Communities:**
a. Fathers School Leaving Certificate
b. Letter of the Pastor
c. Baptismal Certificate

(VI) NOTE WELL


- (1)** No donations are accepted in-view of and on the occasion of admission and promotion.
- (2)** Any attempt to offer donations will only serve as a disqualification.
- (3)** To guard you against fraud, please remember that we have no agents to secure admission.
- (4)** It is most painful for the school authorities to refuse admission. Kindly refrain therefore from making constant and repeated requests for the admission. It is equally painful when you try to exert pressure by bringing recommendations.

(VII) ADMISSION PROCEDURE AT A GLANCE:

S.NO.	EVENT	DATES / INFORMATION
(1)	Web Portal for admission link	www.stxavierskop.org
(2)	Online form submission	15 th February, 2023 to 4 th March, 2023
(3)	Interaction & Document Verification	Thursday 9 th March 2023 to Saturday 11 th March 2023 Time: 9:00 am to 1:00 pm
(4)	Cut off dates for age calculation	DOB between 01st October, 2018 and 31st December, 2019 and/or minimum age of 4 years complete

ALL ADMISSIONS MADE TO JR.KG ARE BASED ON THE POLICY SET BY THE MANAGEMENT

Place : Kolhapur
Date : 06/02/2023


Head Master,
St. Xavier's Pre-Primary School, Kolhapur