



The Poona Jesuit Schools' Society, Pune. Reg. No.- F/168

ST. XAVIER'S PRE-PRIMARY SCHOOL

15, 'E' Ward, Nagala Park, Kolhapur - 416003

UDISE: 27341300902

Registration No. K-45, (F) S, Kolhapur. Dt. 14|05|1959

Outward/Ref. No.:

Date : / /

NEW ADMISSIONS TO NURSERY FOR THE ACADEMIC YEAR 2024-2025 General Information and Agreement / Terms and Conditions

(I) GENERAL INSTRUCTIONS:

- (1) Application Form must be submitted online.
- (2) Link for the same will be made available on our website www.stxavierskop.org from **Thursday, 1st February 2024 to Saturday, 10th February 2024**. No applications will be accepted later.
- (3) All the documents required for admission as mentioned at **No.V** below should be produced in original and in duplicate (Xerox) at the time of document verification or at any point of time during the admission process.
- (4) After Interaction & Document Verification Only Selected Candidate will receive SMS

(II) DOCUMENT VERIFICATION:

Tuesday 20th February 2024 to Saturday 24th February 2024 Time: 9:00 am to 1:00 pm

(1) Time Table regarding Document Verification will be displayed on School website on 17th February, 2024.

- (2) There shall be a meeting of both the parents **compulsory** (**mother and father**) along with the child to verify the documents.
- (3) You need to produce all the original documents along with Xerox copies at the time of document verification or at any point of time during the admission process.

(III) FEES:

(1)	Registration Fee: Rs. 700/- (Non-refundable)	<u>Rs. 700/- is to be paid in cash at the time of submission of the registration form.</u> The Registration fee covers expenses towards stationery, man power, form processing, document verification and computerization.
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(IV) AN ADMISSION POLICY:

(1) Age of a child:

Only those children who are born/whose date of birth is between **01st October, 2020 and 31st December, 2021** will be eligible to apply for the admission. This means a child should have completed a minimum of 3 years as on **31st December, 2024**.

(2) All admissions made to Nursery are based on the policy set by the Management. We have been advised to restrict admissions to a certain number. This policy is no doubt in the interest of the school and we shall adhere to it.

(V) DOCUMENTS TO BE SUBMITTED:

(1) Copy of the online submitted application form.

(2) Proof of Date of Birth of a child –
Birth Certificate obtained from an appropriate authority

(3) Proof of Residence :

- a) AADHAR Card
- b) Voter ID Card

(4) For children belonging to Christianity :

A) Roman Catholic Community:

- a. Parish Priest's Letter
- b. Baptismal Certificate

B) Christian Communities:

- a. Fathers School Leaving Certificate
- b. Letter of the Pastor
- c. Baptismal Certificate

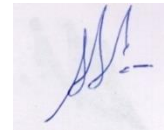
(VI) NOTE WELL

- (1)** No donations are accepted in-view of and on the occasion of admission and promotion.
- (2)** Any attempt to offer donations will only serve as a disqualification.
- (3)** To guard you against fraud, please remember that we have no agents to secure admission.
- (4)** It is most painful for the school authorities to refuse admission. Kindly refrain therefore from making constant and repeated requests for the admission. It is equally painful when you try to exert pressure by bringing recommendations.

(VII) ADMISSION PROCEDURE AT A GLANCE:

S.NO.	EVENT	DATES / INFORMATION
(1)	Web Portal for admission link	www.stxavierskop.org
(2)	Registration/Form Fee: Rs. 700/- (Non-refundable)	<u>Rs. 700/- is to be paid in cash at the time of submission of the registration form.</u> The Registration fee covers expenses towards stationery, man power, form processing, document verification and computerization
(3)	Online form submission	1 st February, 2024 to 10 th February, 2024
(4)	Interaction & Document Verification	Tuesday 20 th February 2024 to Saturday 24 th February 2024 Time: 9:00 am to 1:00 pm <u>(Time Table regarding Document Verification will be displayed on School website on 17th February, 2024.)</u>
(5)	Cut off dates for age calculation	DOB between 01st October, 2020 and 31st December, 2021 and/or minimum age of 3 years complete
(6)	Selection of Candidate	After Interaction & Document Verification Only Selected Candidate will receive SMS

ALL ADMISSIONS MADE TO JR.KG ARE BASED ON THE POLICY SET BY THE MANAGEMENT



Place : Kolhapur
Date : 15/01/2024

Head Master,
St. Xavier's Pre-Primary School, Kolhapur